



RESIDENTIAL DECK CHECKLIST

PERMIT APPLICATION & SUBMITTAL REQUIREMENTS:

- Complete and sign general permit application with all pertinent contractor information.
- Contractors must obtain a Village Contractors license prior to issuance of permit.
- Submit THREE (3) copies of a Plat of Survey for the property indicating:
 - The location of the proposed deck
 - Deck is located no closer than 6' from any property line
 - No portion of deck is located within any utility easement
- Provide THREE (3) copies of deck framing plans that includes:
 - Deck layout with complete dimensions
 - Joists, beam, and post sizes, spacing, and spans
 - Pier diameter & depth (42" minimum). Stairs require additional pier support, no portion of the deck shall rest on the ground.
 - Pier to post and post to beam connections,
 - Ledger board detail (How will the deck connect to the house?)
 - Stair location and dimensions including rise (7 ¾" max.) & tread (10" min.)
 - If necessary, guard railing dimensions (36" min. height) including post spacing (6' max.), and baluster openings (4" max.).
- A GFCI tamper resistant receptacle is required within the perimeter of the deck not more than 6.5' feet above deck surface.

INSPECTIONS: (847) 357-4220 at least 24 hours in advance, Permit # is required

- Call J.U.L.I.E @ 811 at least 48 hours before you dig
- Post holes
- Framing
- Final

****THE FOLLOWING DECK DETAILS ATTACHED ARE FOR REFERENCE ONLY****